

Scale of Fees (VAT Included)

Full Management Service

- Monthly commission-12% of rent due including VAT. See points 1 to 13 above.
- First Tenancy Set-up Fee- £150.00 including VAT - covers all advertising & marketing costs, drawing up the Tenancy Agreement, registering deposits and issuing Prescribed Information.
- Second and subsequent Tenancy Set-up fee- £96.00 including VAT.
- Inventory at start and end of the tenancy-As below
- Issuing Notice of Seeking Possession- No cost
- Renewal of Tenancy Agreement- No cost
- Quarterly Inspections- No cost
- Rent review- No cost

Letting & Rent Collection Service

- Monthly commission- 9% including VAT of rent due. See points 1 to 9 above.
- Tenancy Set-up Fee- £150.00 including VAT - covers all advertising & marketing costs, drawing up the Tenancy Agreement, registering deposits and issuing Prescribed Information.
- Inventory at start and end of the tenancy- As below
- Renewal of Tenancy Agreement- No cost
- Issuing Notice of Seeking Possession- No cost
- Rent review- No cost

Tenant Find Service

- Fee Due- £474.00 including VAT - Includes cost of marketing, advertising, tenant vetting, preparing Tenancy Agreement. See points 1 to 8 above.
- Inventory at start and end of the tenancy- As below
- Inspections- £42.00 including VAT
- Issuing Notice of Seeking Possession- £42.00 including VAT
- Renewal of Tenancy Agreement- £60.00 including VAT
- Rent review- £60.00 including VAT

Additional Agency Fees

- Tenant referencing- £30.00 including VAT
- Standalone AST- £120.00 including VAT
- Deposit registration- £24.00 including VAT
- Copy of Assured Shorthold Tenancy Agreement- £24.00 including VAT
- Statement for tax return (5+ properties)- £12.00 including VAT
- Minimum Fee (in case of early termination)- £474.00 including VAT

Check in Inventory Fees including VAT			
No of bedrooms	0/1	2	3+
Unfurnished	£60.00 including VAT	£90.00 including VAT	£120.00 including VAT
Furnished	£90.00 including VAT	£120.00 including VAT	£180.00 including VAT
Check out Inventory Fees			
No of bedrooms	0/1	2	3+
Unfurnished	£30.00 including VAT	£45.00 including VAT	£60.00 including VAT
Furnished	£45.00 including VAT	£60.00 including VAT	£90.00 including VAT